

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

FREEDOM OF INFORMATION REQUEST

Pursuant to the Freedom of Information Law Section 1401.1 A, the following information is respectively requested:

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We would greatly appreciate receiving your response within the five (5) day statutory time frame.

Thank you for your cooperation.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_